



Global Greens Rulebook

International Non-profit Organisation

Adopted the 1st September 2015

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1 Membership criteria

1.1 Global Greens Members

1.1.1 Members shall:

- promote and defend the Global Greens Charter;
- have a reasonable number of current individual members;
- participate actively in political life and where feasible contest elections;
- operate in a non-discriminatory, democratic and open manner with clear rules and procedures;
- apply gender balance principles throughout their organisational structures and processes;
- operate in a financially transparent and accountable manner;
- participate in the Global Greens and its activities at a credible level;
- avoid actions that may bring the Global Greens into disrepute;
- pay their designated membership fee by the due date.

1.1.2 Full members shall in addition:

- be a Full Member of their relevant Federation
- regularly attend Global Green Congresses

1.1.3 Associate members shall in addition:

- be an Associate Member or equivalent of their relevant Federation
- Attend Global Greens Congresses as often as possible given their individual circumstances

1.2 Global Greens Partners

1.2.1 Partners shall:

- support the work of the Global Greens
- have a global perspective
- have policies and a mission that are compatible with the Global Greens Charter
- be endorsed by at least one Global Greens Member
- be willing to work collaboratively with the Global Greens

2 Membership Rights and Responsibilities

2.1 Membership fees

- 2.1.1 Membership fees for the following year shall be decided no later than 30 June.
- 2.1.2 The due date for membership fees is 1 January of each year.
- 2.1.3 Invoices for membership fees will be issued in the first quarter of the year and have to be paid within three months. Reminder notices will be issued for fees remaining unpaid after this date warning of the possible loss of participation rights.
- 2.1.4 Members who have not paid their fees by 31 December will have their participation rights at the Global Greens Congress suspended until the outstanding fees are paid.
- 2.1.5 Members who have not paid their fees for the prior year by 31 March will be subject to the Withdrawal Procedure as described under s2.4

2.2 Provisions concerning Membership

- 2.2.1 Each Federation is responsible for determining the membership of Green parties and Green political organisations within its region and for keeping the Global Greens Secretariat informed of the number and status of its members.
- 2.2.2 The number of Members in any one country may be decided by the relevant Federation but each country may only have three delegates at the Global Greens Congress.

2.3 Admission of Members

- 2.3.1 A Green party or Green political movement is admitted as a Full or Associate Member of the Global Greens when:
 - the relevant Federation advises that it has been accepted as a Full or Associate Member;
 - the membership fee for that year has been paid.

2.4 Withdrawal of Membership

- 2.4.1 Membership is suspended or withdrawn when:
 - the relevant Federation decides that a party is no longer a Member; or
 - membership fees are more than nine months overdue (see s2.1)
- 2.4.2 The Global Greens Coordination may request a Federation to review the membership of a party that is allegedly failing to comply with the membership criteria (s1.1) or whose membership has been suspended or withdrawn by the Federation. If the Federation fails to act within three months, the complaint may be referred to the Conciliation Panel

2.5 Admission of Partners

2.5.1 Partners are recognised and admitted by agreement of the Global Greens Coordination and their membership may be suspended or withdrawn by the same method.

2.6 Global Young Greens (GYG)

2.6.1 The Global Greens Coordination and GYG shall work together to establish a mutually satisfactory basis for the admission of GYG as a Partner organisation. This shall include GYG membership criteria and management, participation in the Global Greens Coordination and Global Greens Congress and such other matters as may be jointly decided.

2.7 Other membership rights

2.7.1 Full Members have the right to:

- priority access to Global Green services.
- appoint delegates to vote at Congress meetings;
- participate in campaigns, trainings and Global Green networks and working groups;

2.7.2 Associate Members have the right to:

- participate in campaigns, trainings and Global Green networks and working groups;
- participate in the political discussions at Global Green congresses

2.7.3 Partners have the right to:

- contribute suggestions and ideas to the Global Greens;
- submit questions or requests to the Global Greens.

3 Structure and bodies of the Global Greens

3.1 Global Greens Co-ordination (GGC)

3.1.1 If at three or more successive GGC meetings a Federation has fewer than two representatives present, the other members of the GGC may request an explanation and take such other action as they consider necessary to ensure full participation in Global Greens affairs

3.1.2 The GGC will strive to have geographic balance in the co-option of advisers. Advisers may be rotated according to appropriate term limits determined by the GGC to ensure that the Global Greens are informed by a balance of global perspectives.

3.2 Federations

- 3.2.1 The Federations are the continental and regional bodies that uphold and promote the Global Greens Charter including by bringing Green parties and political movements into the Global Greens family.
- 3.2.2 The responsibilities of the Federations (in addition to those defined in the Statutes) include:
- facilitating information flow and communication
 - facilitating the collection of Global Greens membership fees and other funding to support global and regional activities
 - encouraging the participation of Members and the broader Green movement in Global Greens activities
 - strengthening Green politics in their region
- 3.2.3 Where a Federation is not functioning properly (see Statutes 5.3.5) the GGC may act as if it were the Federation in that region until a properly functioning Federation is re-established.

3.3 Executive

- 3.3.1 The Executive supports internal coordination by:
- being responsible for managing Global Greens affairs between GGC meetings;
 - administering the Global Greens Secretariat, finances, staff and resources;
 - establishing and overseeing working groups as needed.

3.4 Secretariat

- 3.4.1 The tasks of the Secretariat include:
- supporting the GGC and Executive including organising meetings and recording minutes
 - facilitating communications internal and external to the Global Greens
 - responding to emails and information requests
 - managing the database and websites
 - financial management under the direction of the Treasurer including collection of membership fees and other income, managing accounts and payments
 - supporting and communicating with Global Greens Federations, networks and working groups
 - supporting and participating in Global Greens campaigns and other activities
 - managing staff and volunteers

4 Global Greens Congress

4.1 Number of delegates

- 4.1.1 Each country with one or more Full Members is entitled to three voting delegates (see 2.2.2); if there is more than one Full Member in a country, they will negotiate among themselves how their entitlement is shared.
- 4.1.2 Each country with one or more Associate Members is entitled to three delegates with speaking rights; if there is more than one Associate Member in a country, they will negotiate among themselves how their entitlement is shared.
- 4.1.3 Each Partner is entitled to three delegates with speaking rights.
- 4.1.4 The GYG is entitled to three delegates with speaking rights.

In summary:

	Full	Associate	Partner	GYG
Speaking rights	✓	✓	✓	✓
Table resolutions	✓	✓	not applicable	✓
Block resolutions	✓	not applicable	not applicable	not applicable
Vote	✓	not applicable	not applicable	not applicable

4.2 Proxies and votes

- 4.2.1 Full Members may nominate proxies to participate and vote on their behalf.
- 4.2.2 A two-thirds majority of voting delegates (not including abstentions) is required to pass any motion.

4.3 Procedures

- 4.3.1 The GGC must publish draft Congress Procedures three months before each Congress. These must include a process by which the Procedures may be amended, including during the Congress.

5 Networks and Working Groups

5.1 Definitions

- 5.1.1 A *network* is a number of individuals and groups that come together for a common purpose.
- 5.1.2 A *working group* is a nominated set of individuals and groups brought together to carry out a defined task.
- 5.1.3 *Mode of operation* includes membership, structure, decision-making rules, resources required (if any), sources of support, methods of communication and the like.

5.2 Establishment

- 5.2.1 A Global Greens network or working group must be authorised by the GGC for a defined period of time.
- 5.2.2 A network or working group can only be authorised through the adoption of a written mandate setting out:
- name
 - purpose
 - a mode of operation that is consistent with the Global Greens operating criteria (Rules s1.1)
 - the names of persons or holders of positions who are responsible for communicating with the GGC on the operation of the network or working group
 - agreed delegations such as for fundraising, public statements, use of the Global Greens name and logo, participation at Global Greens Congresses, access to Global Greens databases, and the like.

5.3 Operation

- 5.3.1 Global Greens networks and working groups must operate in accordance with their mandate.
- 5.3.2 A network or working group must report annually to the GGC on its activities and achievements and at other times if requested.
- 5.3.3 Each network or working group will be reviewed at least every three years to determine whether it should continue.

6 Conciliation panel

6.1 Appointment

- 6.1.1 The Executive will convene a Conciliation Panel of between five and nine members to assist in settling disputes.
- 6.1.2 The Panel may be convened when needed or may be appointed for a period of three years.
- 6.1.3 The members of the Panel must be suitably qualified for the work and should to the extent possible be gender-balanced, include members from different geographic regions and include members who are fluent in a range of languages.
- 6.1.4 If the Executive or its members are the subject of the dispute, a sub-group of the GGC will appoint the Panel.

6.2 Operation

- 6.2.1 A request to convene the Panel shall be addressed to the Executive through the Convenor.
- 6.2.2 If the Executive determines that the dispute should be referred to the Panel this will be done expeditiously and in any case within three months of the request being made.
- 6.2.3 The Panel will determine its own procedures and mode of operation within the constraints of operating globally and with limited resources.
- 6.2.4 The Panel's deliberations will not normally be open to the public; the Panel may however decide on an open hearing with the consent of all concerned parties.
- 6.2.5 The Panel will operate in accordance with principles of natural justice and give all parties equal opportunity to present their view.
- 6.2.6 The Panel will complete its work on a dispute within six months unless otherwise decided by the Executive.
- 6.2.7 The decisions of the Panel are binding on the parties to the dispute.

6.3 Decision

- 6.3.1 The Panel will report in writing to the Executive on its decisions and may make recommendations to the GGC arising from its work.
- 6.3.2 The report will be kept confidential to the Executive unless the Panel and the parties to the dispute agree otherwise.